

Arkansas Department of Education
Division of Elementary and Secondary Education (DESE)
Statewide Information System (SIS)
Cycle Development Timeline
School Year 2019-2020 (FY: 30)

SIS Cycle	FMS/SMS Change Requests Due Date	Cycle Due Date for FMS/SMS Testing	Cycle Due Date For Test District Release	Cycle Release Date (Legal)	Cycle Due Date (Authoritative)	Warehouse Load
1	Fri - Jul 19, 2019	Fri - Aug 30, 2019	Fri - Sep 6, 2019	Sun - Sep 15, 2019	Mon - Sep 30, 2019	Sat - Oct 12, 2019
2	Tue - Jul 30, 2019	Tue - Sep 17, 2019	Tue - Sep 24, 2019	Tue - Oct 1, 2019	Tue - Oct 15, 2019	Sat - Oct 26, 2019
3	Fri - Aug 30, 2019	Fri - Oct 18, 2019	Fri - Oct 25, 2019	Fri - Nov 1, 2019	Fri - Nov 15, 2019	Sat - Nov 23, 2019
4	Fri - Sep 27, 2019	Fri - Nov 15, 2019	Sat - Nov 23, 2019	Sun - Dec 1, 2019	Sun - Dec 15, 2019	Sat - Dec 21, 2019
5	Fri - Dec 13, 2019	Fri - Jan 17, 2020	Sat - Jan 25, 2020	Sat - Feb 1, 2020	Sat - Feb 15, 2020	Sat - Feb 22, 2020
6	Tue - Jan 28, 2020	Wed - Mar 18, 2020	Tue - Mar 24, 2020	Wed - Apr 1, 2020	Wed - Apr 15, 2020	Sat - Apr 25, 2020
7	Wed - Apr 22, 2020	Wed - May 20, 2020	Sat - May 23, 2020	Mon - Jun 1, 2020	Mon - Jun 15, 2020	Sat - Jun 27, 2020
8	Wed - May 27, 2020	Wed - Jul 1, 2020	Tue - Jul 7, 2020	Wed - Jul 15, 2020	Fri - Jul 31, 2020	Sat - Aug 8, 2020
9	Fri - Jun 26, 2020	Fri - Jul 31, 2020	Fri - Aug 7, 2020	Sat - Aug 15, 2020	Mon - Aug 31, 2020	Sat - Sep 5, 2020

Definitions:

- **Cycle Due Date:** Calendar date by which districts must submit cycle data by midnight. Authoritative date specified in SIS Handbook
- **Cycle Release Date (Legal):** Date by which SIS cycle programs must be made available to districts. *15 calendar days to Cycle Due Date*
- **Cycle Due for Test District Release:** Date by which SIS cycle programs must be made available to test district. *7 days prior to Cycle Release Date(Legal)*
- **Cycle Due for FMS/SMS Testing:** Date by which SIS cycle programs must be made available for APSCN SMS & FMS staff for internal testing. *5 business days prior to Test District Release*
- **FMS/SMS Change Requests Due:** Date by which SIS cycle program change requests must be submitted to OIT SIS Programming Team by creating a SharePoint ticket from SMS & FMS. *35 business days prior to FMS/SMS Testing*

Stakeholders:

Office of Information Technology

Arijit Sarkar, CIO & Director, OIT
 Reshmi Jose, ADE Special Advisor, SIS
 Monte Harrison, ADE State Systems Administrator

Fiscal & Administrative Services (APSCN)

Carmen Jordan, ADE Assistant Director of APSCN Student Applications
 Kathleen Crain, ADE Assistant Director of APSCN Financial Applications
** All dates are mutually agreed and acceptable*